

Instructions for completing form Z894: Updating the Bank Particulars for a beneficiary of a benefit payable by the GEPF

1. This form can be completed electronically, printed and signed, and then returned to the GEPF.
2. The beneficiary of any pension benefit must ensure that GEPF has their latest banking particulars. The beneficiary can be a member, pensioner, Estate Late, Dependant or Nominee.
3. Both the beneficiary and the bank official must complete this form. All the required fields must be completed to avoid unnecessary delays in processing the transaction.
4. If the banking details change after submission of the main application form or at any other stage, a new Z894 form must be completed.
5. Payments are only made electronically to cheque, transmissions and savings accounts of beneficiaries - no payments can be made to Home Loan or Credit Card Accounts.
6. Payments are only made to the beneficiary and not to any other third parties such as a spouse, parent, child or friend, other than the guardians of child pensioners.
7. Any amounts payable in respect of a deceased person must clearly state that the account is an ESTATE LATE account.
8. After completing the form, the original form must be delivered to any GEPF regional office or posted to the GEPF, along with an originally certified copy of the ID or passport of the account holder, and in the case of an estate account, the ID of the executor and letter of executorship.
9. Return address:
Government Employees Pension Fund
Private Bag X63
Pretoria
SOUTH AFRICA
0001
10. Enquiries may be directed to the GEPF Call Centre: 0800 117 669